

Registration Instructions for Equilesson

If you do not have an account:

1. Click on the link to Equilesson (<https://www.equilesson.com/northwesternstablesinc>)
2. Click on the button in the center “Create an account”
3. Once you have created an account, click on “Search or schedule lessons”.

If you want to schedule a **group** lesson:

1. On the following screen, choose “Existing” (lesson) for **group** lessons.
2. Then choose the type of lesson you wish to sign (rider) up for, leave location on “All”, choose an instructor if you wish, and put in a day that is on or later than the start of your session. The lessons with your parameters will then populate on a calendar.
3. You can click on the day/time/instructor you want, then on “Schedule”.
4. From there you can eliminate specific dates from the session if you know you won't be able to attend.
5. If you want to pay by cash or check at the first lesson, then it doesn't matter what you pick for the charge.
6. Please refer to the pricing table online (<http://northwesternstables.com/wp-content/uploads/2018/08/Lesson-Pricing.pdf>).
7. If you want to pay by credit/debit, please watch for a notice that that option is live.

If you want to schedule a **private** lesson:

1. On the following screen, choose “New” lesson.
2. On the calendar, pick an available time and schedule your lesson. Your instructor will be emailed about the lesson. *Please do not arrive for your lesson unless it is confirmed!*
3. If you want to pay by cash or check at the first lesson, then it doesn't matter what you pick for the charge.
4. Please refer to the pricing table online (<http://northwesternstables.com/wp-content/uploads/2018/08/Lesson-Pricing.pdf>).
5. If you want to pay by credit/debit, please watch for a notice that that option is live.

If you have already created an account:

1. To join a class, log back into your account. The screen will display “Upcoming Lessons for (rider)”. Choose “Add New Lesson”.
2. Follow instructions above for either group or private lessons.